



# Wyoming Department of Education

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## MEMORANDUM NO. 2009-051

**TO:** School District Superintendents  
Title III Directors  
Principals

**FROM:** Cassandra Celaya, Foreign Language Content Specialist  
Standards and Assessment Unit

**DATE:** March 27, 2009

**SUBJECT:** Spring 2009 WELLA Administration Important Dates

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### IMPORTANT – TIME SENSITIVE INFORMATION

This correspondence is being sent to inform you of the important dates for the upcoming Spring 2009 WELLA Test Administration.

- **The SELP Fall Screener Test Administration window will remain open until April 10, 2009.**
- **The WELLA Rapid Reports Update/Upload start date is April 6, 2009.** Please ensure that you are using the following website when entering your WELLA student information: <http://tpc-ereporting.com/WELLARapidReports/>.
- **WELLA materials will be delivered in districts by April 17, 2009.** **Note: if you have not received WELLA materials by this date please contact Pearson.**
- **The WELLA Test Administration window will open on April 27, 2009 and close on May 8, 2009.**
- **The WELLA additional order window is from April 20, 2009 through May 1, 2009.** If your district was not included in the WELLA Enrollment N-Count File, or additional materials are needed for new students, materials can be ordered during this window.

Please share these important dates with building principals and teachers who may need this information. If you have any questions regarding the SELP and/or WELLA Test Administration windows or for ordering additional WELLA materials, please contact Pearson's Customer Support Center at 1-800-763-2306. Please contact Cassandra Celaya at 307-777-5217 or [ccelay@educ.state.wy.us](mailto:ccelay@educ.state.wy.us) if you have any questions.

CC:al